

BYLAWS
OF
THE HARVARD JEWISH ALUMNI ALLIANCE

THESE BYLAWS (these “**Bylaws**”) of the Harvard Jewish Alumni Alliance, are made as of the fourteenth day of December, 2023, by the below members of the Board of Directors of HJAA and its members.

RECITALS:

WHEREAS The Harvard Jewish Alumni Alliance, (the “**HJAA**” or the “**group**”) is a Delaware Corporation organized in accordance with the laws of the State of Delaware;

WHEREAS, the HJAA filed Articles of Incorporation (“**Articles**”) for review by the Harvard Alumni Association on December 1, 2023;

WHEREAS, the following individuals are HJAA’s initial Board of Directors and its founding members:

1. Eric Fleiss, [REDACTED]
2. Adrian Ashkenazy, [REDACTED]
3. Zoe Bernstein, [REDACTED]
4. Clarence Schwab, [REDACTED]
5. Roni Brunn, [REDACTED]
6. Laura Fein, [REDACTED]
7. Kiran Lang, [REDACTED]
8. Jessica Levin, [REDACTED]
9. Edmond Safra, [REDACTED]
10. Michael Esrubilsky, [REDACTED]
11. Libby Shani, [REDACTED]

WHEREAS the directors filed Articles and Bylaws for review by the Harvard Alumni Association on December 1, 2023;

WHEREAS the HJAA is intended to be recognized and approved as a Shared Interest Group by the Harvard Alumni Association at its February 2024 meeting;

WHEREAS the HJAA intends to seek an exemption from federal income tax under Internal Revenue Code (“**IRC**”) Section 501(c)(3);

NOW, THEREFORE, in consideration of the preceding the HJAA states its Bylaws as follows:

RESOLVED:

ARTICLE I: Name

The name of this organization shall be the Harvard Jewish Alumni Alliance (hereafter referred to as HJAA).

ARTICLE II: Affiliation

The HJAA is an independent entity and does not represent the opinions of Harvard University, the President and Fellows of Harvard College, the Harvard Alumni Association, or any other members of the Harvard community. The organization shall cooperate with committees of the Harvard Alumni Association in carrying out the purposes of the latter association. The organization agrees to adhere to the policies of the Harvard Alumni Association as stated in the HAA SIG Policy and Trademark Policy.

ARTICLE III: Purpose

Section 1. This group shall be operated exclusively for educational, religious, social, and charitable purposes and shall provide other services deemed appropriate by the Board of Directors.

Section 2. The purpose of HJAA is:

- A. To establish a religious, social, and professional network for Harvard University Jewish alumni worldwide, and to advance the interests of members with a shared identity, experience, and belief in Judaism;
- B. To foster a spirit of community among graduates and former students of Harvard University as well as current students and prospective students, to help strengthen Jewish communities throughout the University, and to provide meaningful support for Jewish students, faculty, and alumni;
- C. To foster a spirit of unity between alumni of the various Jewish denominations, movements, practices and traditions, including the unaffiliated;
- D. To support the flourishing of the Jewish religion as rooted in the Tanakh, oral law and other relevant Jewish sources, to strengthen an understanding of the role of religion in various disciplines, to improve understanding of the Jewish faith among other communities through interfaith dialogue, and to provide support for Jewish religious life, education, knowledge, culture, and expression;
- E. To support constructive alumni involvement and investment in affairs that affect Jewish communities within the University and beyond;
- F. To promote and encourage communication between Harvard University and its Jewish alumni;

G. To affirm the relevance of Judaism to a well-rounded and transformative liberal arts education for citizens of our society; and

H. To promote research and scholarship at Harvard University that furthers the understanding, relevance and impact of Judaism, Jewish practices, Jewish communal life and Jewish history and culture.

Section 3. Nothing in these Bylaws shall be construed to expressly empower HJAA to engage, otherwise than as an insubstantial part of its activities, in activities that in themselves are not in furtherance of one or more exempt purposes as defined under IRC Section 501(c)(3).

ARTICLE IV: Membership

Section 1. Eligibility

Any individual who is an alumnus or alumna of, or who is or has been a faculty member or employee of, Harvard University (including Harvard College, Radcliffe College, all Harvard graduate and professional schools, and affiliated teaching hospitals of the Harvard Medical School) or who is or has been a student, a visiting fellow, a chaplain, a spouse or parent of a member, shall be eligible for membership. HJAA will not limit membership on the basis of age, race, color, national origin, sex, genetic information, ancestry, religion, caste, creed, veteran status, disability, military service, sexual orientation, or political beliefs. The membership of the HJAA shall be determined by standards established by the Board of Directors. Members shall at all times observe the Articles and these Bylaws. At HJAA's sole discretion, individuals who do not meet membership requirements may still attend HJAA events.

Section 2. Community Guidelines and Code of Conduct

Harvard University Alumni Affairs & Development (AA&D) programs and volunteer opportunities respect the rights, differences, and dignity of others. Those taking part in AA&D activities are expected to demonstrate honesty, integrity, and civility in those activities, and are accountable for their conduct there with University alumni, students, parents, volunteers, employees, and invitees.

Harvard University AA&D reserves the right to suspend services to and exclude from participation in AA&D programs any person whose inappropriate behavior adversely affects the safety, well-being, and inclusion of community members.

For any conduct by a member seriously harmful to the welfare of the HJAA, the Board of Directors, or any other person, after a vote of a majority of elected directors under these Bylaws, the Board of Directors may terminate or suspend membership. Members shall be expected to conform with the Community Expectations (and any successor codes of conduct) set forth by Harvard University's Office of AA&D.

ARTICLE V: Officers

Section 1. Officers

The officers of the HJAA shall be a President, Vice President, Secretary, and Treasurer. They shall be *ex officio* members of the Board of Directors. The Harvard Jewish Alumni Alliance will be governed primarily by alumni, with a governing body comprising at least three-fourths alumni. The Board of Directors may elect such other officers as it may from time to time determine, and may provide that up to three such other officers may be designated *ex officio* members of the Board of Directors.

Section 2. Election of Officers

The officers shall be elected by the Board of Directors and shall hold office for two years. The President and Vice President shall be elected on alternate years from the Secretary and the Treasurer.

Section 3. Officer Vacancy

Vacancies occurring in any office, except the office of the President, shall be filled for the remainder of the unexpired term by the Board of Directors. In case of a vacancy occurring in the office of the President, the Vice President then in office shall serve as President for the remainder of the unexpired term, and the Board of Directors shall fill the vacancy of the Vice President for the remainder of the unexpired term.

Section 4. Eligibility for Office

All officers must be members of the HJAA, committed to upholding the purpose of the organization as outlined in these Bylaws and the Articles. Officers must not have a conflict of interest (as referenced in Article VII §7 of the Bylaws) which would preclude them from joining the Board of Directors. As representatives of the HJAA, all officers shall be expected to uphold the highest standards of personal ethics, including but not limited to such actions as upholding the law and abstaining from unethical business practices.

Section 5. Removal of Officers

Removal of an officer shall be conducted without cause as the result of a 2/3 vote of the Board of Directors. Prior to initiating a vote for removal, the Board of Directors shall cordially initiate a discussion with the officer and request a letter of resignation when appropriate.

ARTICLE VI: Duties of Officers

Section 1. Officers shall be responsible for the day-to-day executive functions and operation of the organization.

Section 2. The President, or in that officer's absence the Vice President, shall preside at all meetings of the HJAA and the Board of Directors. The President shall appoint all committees except as otherwise provided by these Bylaws, and perform such other duties as may be required

by custom or by the welfare of the group or by request from the Harvard Alumni Association (HAA).

Section 3. The Vice President will be responsible for heading important committees of the HJAA as assigned by the President and Board of Directors. The Vice President shall, in the absence of the President, preside at all meetings of the group and of the Board of Directors and assume all other duties of the President as stated in the Bylaws or as directed by the Board of Directors.

Section 4. The Secretary shall keep a record of all meetings of the group and Board of Directors. The Secretary shall keep a roll of the membership and give notice of all meetings of the group, or of the Executive Committee, and discharge such other duties as belong to this office and as assigned by the HJAA, the Board of Directors, or the President.

Section 5. The Treasurer shall collect and disburse all funds of the HJAA in a bank approved by the Board of Directors and deposited in the name of the HJAA. The Treasurer shall make an annual statement and report to the HJAA, or, when required, to the Board of Directors; and perform other duties of the office and as assigned by the Board of Directors or President.

ARTICLE VII: Board of Directors

Section 1. The main duty of the Board of Directors shall be to govern and oversee the actions of the organization. The Board shall take no action that is contrary to the Articles or these Bylaws.

Section 2. The Board of Directors shall consist of the elected officers of the HJAA, *ex officio*, and up to nine additional members, of whom one shall be the immediate past President of the HJAA when applicable.

Section 3. Additional members may be elected at the Annual Meeting of the HJAA, and hold office for two years, or until their successors have been chosen. Both *ex-officio* and additional members shall have voting rights. During the election and nomination process, consideration shall be given to ensure that the Board of Directors reflects the diversity of the alumni community it serves, especially with respect to university affiliation and student group affiliation.

Section 4. The Board of Directors shall have full power to carry out the purposes of the HJAA, and shall have general charge and control of its affairs, funds, and property, and shall have the sole right to amend these Bylaws.

Section 5. The Board of Directors shall meet at least four times per year to plan the activities of the HJAA and to review the general group situation, or at any time designated by the President. The Secretary will be responsible for notifying each member of the committee. At such meetings, a majority constitutes a quorum. Board of Directors meetings shall generally be open to members who are in good standing, unless moved into executive session by a majority vote of the Board of Directors. Directors may attend meetings by video or audio conference or other means of remote participation using electronic contemporaneous interactive communication.

Section 6. The Board of Directors shall have full power to act on all applications for membership.

Section 7. A Board Member shall not have a concurrent conflict of interest. The Board of Directors shall implement practices to promote transparency in this area.

ARTICLE VIII: Paid Staff

The Board may hire additional paid staff as necessary.

ARTICLE IX: Other Committees

The group shall have such other committees as may from time to time be designated by resolution of the Board of Directors. These committees may consist of persons who are not also members of the Board of Directors and shall act in an advisory capacity to the Board of Directors.

Additional committees may be appointed by the President to carry out the purposes of the HJAA (for example, publicity, recent graduates, communications).

ARTICLE X: Meetings

Section 1. Annual Meeting

The Annual Meeting shall be held at a time and place to be determined by the Board of Directors between two to four weeks before the election. The purpose of the meeting shall be the introduction of candidates during the forthcoming election, and for the transaction of other business as needed and for such other business as may come before the meeting.

Section 2. Special Meetings

Special meetings of any subgroup such as graduate school alumni, Radcliffe alumnae, or Harvard College alumni only, may also be determined by the Board of Directors as part of the alumni calendar of events. The Secretary as directed by the Board of Directors shall give notice of meetings.

Section 3. Quorum

At the Annual Meeting and any such special meeting of the HJAA, seven members shall constitute a quorum and must include either the President or Vice President.

ARTICLE XI: Elections

Section 1. Every two years, no less than three months in advance of the Annual Meeting, the Board of Directors shall determine the number and positions of officers and directors to be elected immediately following that Annual Meeting.

Section 2. Three months prior to the Annual Meeting, the Board of Directors shall appoint from the members three individuals to serve on the Election Committee. The Election Committee shall solicit proposals for candidates, scrutinize the validity of candidates, determine the final slate of eligible candidates (the “**Slate**”), and prepare the Slate and the ballot papers to be mailed or

emailed to each voting member, conduct the election, tabulate the results and submit the report to the Board of Directors for announcement to all members. The members of the Election Committee shall neither be candidates in the upcoming elections nor members of the current Board of Directors.

Section 3. The Election Committee shall solicit proposals for candidates at least one month prior to the election. The Slate shall be distributed to all members at least one week before the specified time of the election along with a proxy form to be returned to the Election Committee by the time of the election.

Section 4. From the Slate, the members shall elect the directors. Elected directors shall serve for the greater of either a two-year period or until four weeks after their replacement directors have been elected.

Section 5. There shall be an overlap period of four weeks after the elections of the new Board of Directors, before the term of the outgoing Board of Directors ends. During this overlap period, the new and outgoing officers shall jointly meet to go over any future planning or any outstanding business. The newly elected Board of Directors shall have no voting privileges during such meetings.

ARTICLE XII: Annual Dues

The rate of any such annual dues shall be reviewed and set from time to time by the Board of Directors. Dues notices shall be sent to each potential member by the Treasurer in the fall of the year. The fiscal year shall run from July 1 to June 30.

ARTICLE XIII: Funds of the HJAA

Section 1. The HJAA is organized exclusively for charitable, religious, and educational purposes, including for such purposes, the making of distributions to Harvard-related organizations or those that explicitly align with the purpose and mission of the HJAA, and qualify as exempt organizations under IRC Section 501(c)(3), or the corresponding section of any future federal tax code.

Section 2. No part of the net earnings of the HJAA shall inure to the benefit of any member, director, officer, or other private individual except that the group shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes stated in Article III.

Section 3. No substantial part of the activities of the HJAA shall consist in carrying on propaganda, or otherwise attempting to influence legislation, and the group shall not participate in, or intervene in (including publishing or distributing statements) any political campaign on behalf of any candidate for public office. Nothing contained in these Bylaws shall be read as authorizing or permitting the group to operate other than exclusively for charitable, scientific, literary or educational purposes and no amendment of these Bylaws shall authorize or permit the HJAA to be organized or operated other than exclusively for the stated purposes.

Section 4. In the event of dissolution of the HJAA, all its funds and other property, if any, remaining after the payment of its liabilities, shall be paid over and transferred to any successor organization, or if no such organization exists, distributed in such proportions as are determined to be appropriate by the Board of Directors among the Jewish student organizations and archival Jewish collections of Harvard - including but not limited to Harvard Hillel, Chabad of Harvard, Jewish Students of Arts and Sciences, Harvard Business School Jewish Student Association, Harvard Divinity School Jewish Student Association, Harvard Graduate School of Design JewSD, Harvard Kennedy School Jewish Caucus and Israel Caucus, Harvard Law School Jewish Law Student Association, Harvard Medical School and Harvard School of Dental Medicine Maimonides Society and the Harvard College Library Judaica Collection - provided that such successor organization or such student groups or archival collections have been determined to be (or to be an integral part of) an organization described in IRC Section 501(c)(3). If the above requirement is not met, the assets of the HJAA shall be transferred to the President and Fellows of Harvard College, provided it is then exempt from federal income tax and organized and operated exclusively for charitable, scientific, literary, or educational purposes, as the Board of Directors may by vote determine. Upon dissolution, all remaining assets of HJAA shall be used exclusively for IRC Section 501(c)(3) exempt purposes.

ARTICLE XIV: Parliamentary Authority

The HJAA shall abide by Robert's Rules of Order Newly Revised, 12th edition.

ARTICLE XV: Miscellaneous

Section 1. Personal Liability, Indemnification and Property Interest

To the fullest extent permitted by law, directors, members and officers of HJAA shall (i) be indemnified by HJAA for any claims brought against them on account of their service to HJAA and (ii) not be personally liable to HJAA's creditors for any indebtedness or liability of HJAA. The HJAA shall have the power to purchase and maintain insurance to indemnify (i) itself for any obligation that it incurs as a result of the indemnification of directors and officers, or (ii) any director or officer, against any liability asserted by a third party, to the extent the HJAA would have the power to indemnify such person against such liability under the laws of the State of Delaware. The members and officers shall have no property rights over the assets of HJAA upon dissolution or otherwise.

Section 2. Data Protection

All personal data acquired by HJAA from its members shall be used only for HJAA and Harvard Alumni Association business and shall not be further processed or disclosed without the expressed consent of the members in question and in full compliance with pertinent data protection and privacy rules. Member data shall not be used for sales and marketing purposes. Furthermore, the President can share data with Board members for HJAA purposes.

Section 3. Harvard Trademark Policy

The University grants HJAA permission to use the "Harvard Shared Interest Group" name and other University trademarks. The use of these trademarks is governed by the University's use-of-

name policies and guidelines, which are administered by the Harvard Trademark Program on behalf of the Provost and the University and protected by trademark law. In addition to the requirements specifically outlined in these policies and guidelines, HJAA shall abide by the guidelines included in the Use of Harvard Name and Other Harvard Trademarks by Harvard Shared Interest Group and Harvard Alumni Association Shared Interest Groups. Should the Harvard Alumni Association revoke recognition of HJAA, permission to use the name and authorized mark shall be simultaneously revoked.

ARTICLE XVII: Amendments

Articles and sections of these bylaws may be amended at any annual or special meeting of the Board of Directors by a three-quarters vote of the directors present, provided that notice of the proposed amendment, alteration or repeal has been sent at least ten days prior to such meeting to all current group members.

IN WITNESS WHEREOF, we, the Directors, have signed and sealed these First Amended and Restated Bylaws as of the date first set forth above.

Accepted By:

Signature:  Date: 12/14/23
Eric Fleiss, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Adrian Ashkenazy, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Zoe Bernstein, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Clarence Schwab, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Roni Brunn, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Laura Fein, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Kiran Lang, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Jessica Levin, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Edmond Safra, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Michael Esrubilsky, Director
Harvard Jewish Alumni Alliance

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Accepted By:

Signature: _____ Date: _____

Eric Fleiss, Director

Harvard Jewish Alumni Alliance

Signature:  _____ Date: 1/16/2024

Adrian Ashkenazy, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Zoe Bernstein, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Clarence Schwab, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Roni Brunn, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Laura Fein, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Kiran Lang, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Jessica Levin, Director

Harvard Jewish Alumni Alliance

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Edmond Safra, Director

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Michael Esrubilsky, Director

Harvard Jewish Alumni Alliance

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Harvard Jewish Alumni Alliance

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Harvard Jewish Alumni Alliance

Signature:  _____ Date: 1/16/2024

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Harvard Jewish Alumni Alliance

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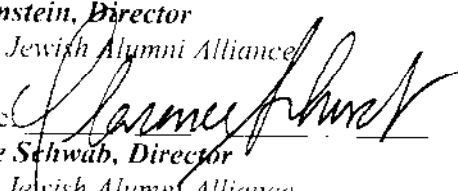
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Signature:  Date: 12/15/23
Clarence Schwab, Director
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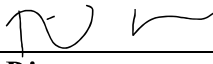
Zoe Bernstein, Director

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Signature: _____ Date: _____
Laura Fein, Director
Harvard Jewish Alumni Alliance

Signature: Kiran Lang Date: 1/16/2024
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Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Jessica Levin, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Edmond Safra, Director
Harvard Jewish Alumni Alliance

Signature: _____ Date: _____
Michael Esrubilsky, Director
Harvard Jewish Alumni Alliance

In witness whereof, we have hereunto subscribed our names as of the date above first written.

Signature: _____ Date: _____

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Harvard Jewish Alumni Alliance

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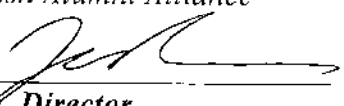
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Signature:  _____ Date: 1/17/24

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Kiran Lang, Director

Harvard Jewish Alumni Alliance

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Jessica Levin, Director

Harvard Jewish Alumni Alliance

Signature:  _____ Date: Jan. 17, 2024

Edmond Safra, Director

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Jessica Levin, Director

Harvard Jewish Alumni Alliance

Signature: _____ Date: _____

Edmond Safra, Director

Harvard Jewish Alumni Alliance

Signature:  _____ Date: 1.17.2024

Michael Esrubilsky, Director

Harvard Jewish Alumni Alliance

Signature: Libby Shani Date: 1/31/24
Libby Shani, Director
Harvard Jewish Alumni Alliance